

Baptist Foundation of Illinois Executive Director Role Opening Announcement

The Baptist Foundation of Illinois, a ministry partner of the Illinois Baptist State Association (IBSA), located in Springfield, Ill, is seeking an Executive Director. The Foundation is a nonprofit organization with a 21-member Board of Trustees elected by the State Baptist Association. Its mission is to provide Christian charitable giving opportunities and financial services that benefit the proclamation of the Gospel of Jesus Christ.

The Foundation, wishing to elevate its visibility and effectiveness, adopted a strategic plan in 2009. With a modest endowment, the Foundation intends to increase its ability to impact Kingdom work through larger annual distributions.

This position reports to IBSA's Associate Executive Director of Communication for supervision and for direction in IBSA fundraising and development; and is ultimately responsible to the Foundation Board of Trustees for performance related to Foundation leadership.

Desired Qualifications

The Executive Director will implement strategic plans, develop the Foundation's endowment and seek funds for current mission and ministry needs of the Illinois Baptist State Association.

The ideal candidate for this position is an individual who will be committed to the mission and vision of the Baptist Foundation of Illinois and an active member of a Southern Baptist church committed to the Cooperative Program. In addition, the candidate should possess positive experiences and attributes, including:

1. Able to manage a one person mission-driven nonprofit organization, including development, fundraising, financial management and board development.
2. Prior experience in development, planned giving and estate planning.
3. Strong communication skills including written, oral and interpersonal skills.
4. Ability to manage extensive travel.
5. Strong organizational skills and able to manage time effectively.
6. Minimum Education: Bachelor's Degree, Masters preferred.

A candidate questionnaire and role description can be found at IBSA.org/BFI.

Application Process

1. Applicants must complete a questionnaire.
2. Provide a current resume.
3. Provide a cover letter that includes salary/benefit requirements.
4. Mail completed questionnaire, cover letter and resume in an envelope marked

"CONFIDENTIAL" to: Executive Director Search Committee
Baptist Foundation of Illinois
P. O. Box 19247
Springfield, IL 62798-9247